

## SEVENOAKS CYCLING STRATEGY WORKING GROUP

Tuesday 16 August 2016 at 10:30am

**Present:**

Cllr. Edwards-Winser  
 Cllr. Eyre  
 John Morrison  
 Cllr. Tony Clayton  
 Simon Taylor  
 Katie Cullen

Chairman (SDC)  
 Sevenoaks Town Council  
 Sevenoaks Cycle Forum  
 Sevenoaks Cycle Forum  
 SDC Planning Officer (Policy)  
 KCC Cycling Transport Planner

		Action by
24.	<p><b>Apologies for absence</b></p> <p>Received from Louise Rowlands (KCC).</p>	
25.	<p><b>Notes from previous meeting</b></p> <p>Notes of the Sevenoaks Cycling Strategy Working Group on 26 April 2016 were received.</p>	
26.	<p><b>Matters arising/update (including actions from previous meetings)</b></p> <p>Cllr Eyre is currently in talks with SDC Parking to provide a venue for “Bikeability Training Level 3”. Keen to progress the training but currently no funding available. KC to talk with Peter Wedlake on how to rectify this. There will need to be careful advertising and promotion of this, depending on its intended target audience - it appears to be more focused towards experienced cyclists rather than specific age groups.</p> <p>Discussions are currently ongoing with Sevenoaks Town Council and Otford Parish Council about implementing cycling routes and the use of Parish CIL monies.</p> <p>KC advised that some initial safety improvement work has been looked at for the roundabout at the bottom of Polhill (Morants Court Rd and Star Hill). Amey are currently finalising the study and will be available at the beginning of September.</p> <p><i>Following the meeting, an update was received from KC:</i></p> <ul style="list-style-type: none"> <li>• As an update I spoke to Amey regarding the traffic survey data for the Polhill report as discussed at the meeting. Their reply is as follows:             <ul style="list-style-type: none"> <li>• <i>There were two surveys undertaken. A sub-contractor undertook the two surveys. The Junction Turning Count (JTC) survey was done by filming it and watching it back through. The other</i></li> </ul> </li> </ul>	<p>Cllr Eyre to talk with KCC and SDC Parking.</p> <p>STC &amp; OPC to continue discussions.</p> <p>KC to send report to ST to circulate around the Group.</p>

	<p><i>survey - Queue Length survey - was undertaken manually at the site. Their completed report is promised for next week.</i></p>	
27.	<p><b>Cycling Strategy Route 1: East/West Cycle Route (Update)</b></p> <p>KC found a 2014/15 feasibility study and costing for the route. KC advised that the study for the route would cost around £15,000 which includes a viability appraisal, options for works, landownership and environmental scoping of the route.</p> <p>It was agreed that additional quotes should be looked at for the work. Some potential options were Sustrans and DHA Planning. KC said that she will try to revise to the quote for design for 2016/17.</p> <p>While it was noted that promotion of routes and providing education/training about cycling is important, it was also noted that improved signage and route design was also important. There was a suggestion that schools along the route should join together to form Travel Plans for pupils and staff and encourage use of cycling to and from school.</p> <p>KC suggested that schools and businesses sign up to KCC's Jambusters service to encourage more people using sustainable modes of transport.</p>	<p>KC to look at other options for costing the design work.</p> <p>JM/TC to liaise with schools along the route to gauge interest in Travel Plans.</p>
28.	<p><b>Cycling Strategy Route 6: Otford to Bat &amp; Ball Cycle Route (Update)</b></p> <p>Otford Parish Council have written to the Chair of JTB, to express interest in help facilitating part of the route with the CIL contributions that the Parish have, as well as input from the Otford Society. The letter to the Chair also includes proposals to reduce the speed limits between Otford and Sainsburys to improve safety for cyclists (<i>see Appendix B</i>).</p> <p>There are apparent plans to create stop lines north and south (St. Johns Hill) of the route at Bat &amp; Ball junction.</p> <p>There are no current costings for the whole route. Group members stated that it would be useful to know some initial costs for the whole route design (Otford to the Vine). Group members agreed, however, that the route would have to be developed in two parts.</p> <p><i>Discussions included incorporating Route 5 into the Route 6 proposals</i></p> <p>The S106 contributions for Bat &amp; Ball junction from the Sainsburys development were discussed, and whether the funds secured could be used on the Bat &amp; Ball segment of Route 5 towards Knole Academy. ST advised that a Deed of Variation might be required to use the funds in this location.</p>	<p>Cllr. Edwards-Winser to liaise with the Chair of JTB.</p> <p>KC to investigate potential costs.</p> <p>ST &amp; KC to investigate the S106 contribution.</p>

29.	<p><b>Recommendations on the Cycling Strategy to the JTB</b></p> <p>Group members discussed a number of recommendations to the JTB with regards to implementing the Cycling Strategy (see Appendix A)</p>	
30.	<p><b>AOB</b></p> <p><b>Local Transport Plan 4 (LTP4)</b> - discussion focused on the LTP4, which lists a number of national, regional, county and local transport priorities. Discussions focused on the cycling strategy not listed within Sevenoaks District's priorities for LTP4, as more emphasis is placed on infrastructure that can facilitate development. Assurance was sort to inserting the Cycling Strategy within the LTP4 through public consultation. ST stated that SDC will be providing a response to the LTP4, following discussions with Communities, Economic Development and other departments within the Council.</p> <p>Cllr. Eyre indicated that Sevenoaks Town Council will be making representation to the consultation.</p>	
31.	<p><b>Date of next meeting</b></p> <p>With the JTB meeting on the 6<sup>th</sup> December, the next meeting of the Working Group will be held <b>Tuesday 15<sup>th</sup> November at 10am.</b></p> <p>Topics for the meeting will include:</p> <ul style="list-style-type: none"> <li>• Update on Routes 1 (East/West Route)</li> <li>• Update on Route 5 (Off road route between Oakdene Road and Otford Road via Wildfowl Reserve) and 6 (Otford to Bat &amp; Ball)</li> <li>• Preparation for the review of the Cycling Strategy</li> </ul>	

## Appendix A

Following discussions from the Cycling Strategy Working Group, it is recommended to the Joint Transportation Board that:

- 1) The Board recognises the potential that increased cycling can make to reducing congestion and obesity, improving public health, road safety, and air quality and accessibility for those without a car;
- 2) The Board reaffirms the objectives of the Sevenoaks District Cycling Strategy (approved by the JTB in March 2012), the commitments made by KCC and SDC in Strategy and the District Transport Strategy (approved in 2010);
- 3) The Board notes that none of the 26 urban and leisure routes listed in the Cycling Strategy has yet been implemented or even costed;
- 4) The Board recognises that the Cycling Strategy commits both councils to a five-year review of progress, which will fall due in March 2017;
- 5) The Board calls upon KCC and SDC to prioritise in LTP4, implementation of the safe cycling routes outlined in the Strategy, beginning with Routes 1 (Sevenoaks West - East route), 5 and 6 (Otford to Sevenoaks Town); and
- 6) The Board calls on KCC to provide a costing of these routes at the JTB December 2016 meeting, a detailed timetable for implementation in 2017 and identify opportunities for joint funding.